



LIAISON WITH APPROPRIATE OFFICIALS

Code of Federal Regulations Title 49, Part 192.615 (c) and 192.616 requires operators of natural gas pipelines to maintain liaison with appropriate fire, police, and other public officials to:

- 1) Learn the responsibility and resources of each government organization that may respond to a pipeline emergency;
- 2) Acquaint the officials with the operator’s ability in responding to a pipeline emergency;
- 3) Identify the types of pipeline emergencies of which the operator notifies the officials; and
- 4) Plan how the operator and officials can engage in mutual assistance to minimize hazards to life or property.

HG Energy attends the Paradigm Liaison Services meetings within their operating area and has developed this pamphlet in order to comply with the Code of Federal Regulations Part 192.615 (c) and 192.616.

RESOURCES OF EMERGENCY RESPONSE ORGANIZATIONS

The various organizations that have been invited to attend the Paradigm Liaison Services meetings within the HG Energy operating area have been asked to complete an Emergency Response Report form that includes Public Agency Information, Emergency Information and Emergency Response Capabilities. The information provides HG Energy with an understanding of the resources the various agencies have to assist in the event of a pipeline emergency.

EMERGENCY CAPABILITIES

In the event of a pipeline emergency, HG Energy personnel have been trained to and may perform several or all of the following actions depending on the severity of the emergency:

- Locate the site of the emergency.

- Take actions toward protecting the public first and then property by:
 - Reducing or stopping the flow of pipeline product
 - Establishing a restricted zone around the emergency site.
 - Eliminating potential ignition sources.
 - Evacuation of buildings within the restricted zone.
- Notify police, fire department, and/or other appropriate officials.
- Provide a company representative to work with appropriate officials during the emergency.
- Establish a staging area to coordinate and develop a plan of action with emergency officials.
- Provide facility maps and hazardous location areas to the appropriate officials
- Repair the affected facilities.
- Restore supply to the affected area and service to customers.
- Investigate the cause of the incident.

HG Energy may also contact pipeline contractors with backhoes, bulldozers and trained personnel available to help in an emergency.

HOW TO RECOGNIZE A GAS PIPELINE LEAK

Although leaks on natural gas pipelines are not common, it is important to be able to recognize the warning signs of a possible leak.

- Dirt or rocks being blown into the air
- Water bubbling or being blown into the air at a pond, creek or river
- Fire coming from the ground or appearing to burn above it
- Dead vegetation on or near a right-of-way when the area around it is green
- An abnormal dry or frozen spot in a right-of-way

EMERGENCY CONTACT:

1-800-344-6601

PRODUCTS/DOT GUIDEBOOK ID#/GUIDE#:

Natural Gas 1971 115

WEST VIRGINIA COUNTIES OF OPERATION:

Lincoln Putnam
Marshall

Changes may occur. Contact the operator to discuss their pipeline systems and areas of operation.

- A roaring or hissing sound near a right-of-way or other pipeline facility
- The presence of an unusual gas, petroleum, or “rotten egg” odor

WHAT TO DO IF YOU DETECT LEAKING GAS:

- Warn others to stay away
- Turn off all equipment/vehicles
- Leave the immediate area
- Call the local Gas Company or 911 from a safe place
- Extinguish any smoking tobacco products and open flames.

WHAT NOT TO DO IF YOU DETECT LEAKING GAS:

- Do not operate any electrical switches, telephones, etc. while indoors.
- Do NOT operate any valves to stop the gas flow.

WHAT CONSTITUTES A PIPELINE EMERGENCY?

A pipeline emergency may be, but is not limited to one or more of the following situations:

- 1) Gas detected inside or near a building.

- 2) Fire located near or directly involving a pipeline facility.
- 3) Explosion occurring near or directly involving a pipeline facility.
- 4) Natural disaster such as flood, tornado, mine subsidence, etc.

These are the type of emergencies of which police, fire, and emergency services may be notified.

RESPONSIBILITY OF EMERGENCY RESPONSE ORGANIZATIONS

HG Energy may request assistance from emergency agencies in the event of a pipeline emergency. The following are some guidelines concerning what may be requested from the agencies:

Police

- Establish a restricted zone around the emergency site.
- Evacuate buildings within the restricted zone.
- Prevent unauthorized personnel from entering the restricted zone.
- Preserve the area for accident investigation.

Fire

- Establish a restricted zone around the emergency site.
- Evacuate buildings within the restricted zone.
- Eliminate potential ignition sources.
- Search and rescue operations.
- Contain and control secondary fires.

Emergency Services

- Provide medical assistance.
- Provide ambulance service.
- Provide air evacuation service.

Generally the most effective way to respond to an emergency involving our facilities is to shut off the flow of the gas. Please remember that shutting off the flow is the responsibility of HG Energy. Non-company personnel should never attempt to use valves and controls. HG Energy's personnel know the piping systems involved and will make sure that correct actions are taken.

PIPELINE SAFETY

As required by state law, at least 48 hours, eXcLuding weekends and holidays, prior to starting any excavation notify West Virginia 811 at 811 or 1-800-245-4848 so that any potentially conflicting buried pipelines or utilities may be located. If while digging, you hit

or touch a pipeline or associated facility, you should stop digging and contact HG Energy at 1-800-344-6601 immediately. It is important that HG Energy inspect any potential damage. Even if there is no apparent leak or damage to the pipeline, it is possible that secondary damage away from the site could result in a leak. Even minor scratches, scrapes, gouges or dents may lead to a safety problem in the future. Any damage to a line must be reported to the facility owner by law.

MORE INFORMATION

If you desire additional information about natural gas or HG Energy, you may call us at 304-420-1100 or log on to our website at: www.hgenergyllc.com

